

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 2, 2006
SELECTMEN'S MEETING ROOM
7 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
James T. Collingwood

Other Staff Present: Robert Weitz, Town Administrator
Rhonda LaBombard, Recording Secretary

Chairman Macy called the meeting to order at 7 PM.

APPROVAL OF MEETING MINUTES

Selectman Hannum moved to approve the meeting minutes for September 18, 2006, seconded by Selectman Collingwood. Motion carried unanimously.

PROCEDURE FOR SENDING CORRESPONDENCE TO THE BOARD OF SELECTMEN:

Chairman Macy discussed the correct procedure for sending correspondence to the Board of Selectmen. Individual correspondence to board members will not be reviewed by the board. Anyone wishing to send a letter to the board should send the correspondence to the Selectmen's office where it will be received, dated and put in binder for review. After review, the Chairman will determine whether or not to place it on the agenda. Not all issues received will be brought before an open meeting and only issues under the jurisdiction of the Board of Selectmen will be discussed. Executive Sessions will not be commented on in public. Anyone wishing to talk directly to a member of the Board of Selectmen may do so and that issue will be discussed with the Chairman to determine if it should be placed on the agenda.

Chairman Macy stated that recently individual members of the board received a letter that is outside the board's jurisdiction and will not be discussed. The members of the Board of Selectmen cannot operate as individuals. Priscilla Cote addressed the Board to state that the letter referred to was addressed to the Board of Selectmen, Town of Sheffield. Chairman Macy stated that the letter was sent to individual board members and not the Selectmen's office. Discussion ensued regarding the procedure for addressing the Board of Selectmen, what issues fall under the jurisdiction of the Board of Selectmen and distinctions between elected and appointed officials.

SENIOR CENTER:

Designer Selection: The Senior Center Designer Selection Committee Chairman Catherine Miller was present to report and give recommendations from the committee. Seven proposals were submitted. Four were chosen for interviews and the committee ranked them in the following order. 1. Reinhardt Associates, 2. Barry Architects, 3. Clark and Green, 4. John James. Selectman Hannum moved to accept the recommendations from the Designer Selection Committee and to negotiate with the designers in the order above, seconded by Selectman Collingwood. Motion carried unanimously.

Building Committee: Discussion ensued regarding appointment of members for the Senior Center Building Committee. A public notice will be posted asking for interested members to serve on the board and appointments will be made at the next meeting. Selectman Hannum moved to appoint Bruce Philbrick to the Senior Center Building Committee as the representative for the Sheffield American Legion, seconded by Selectman Collingwood. Motion carried unanimously. Pauline Schumann commended the Selectmen and the Town for its progress with the Senior Center and discussions on Senior Housing.

SOLID WASTE USER ABATEMENTS:

Discussion ensued regarding past practice for issuing solid waste user abatements and vacant houses.

Selectman Hannum moved to deny the following abatement requests:

Wendy Hamilton - 1247 Barnum,

Ken Cooper – 41 South Main Street

Judith Schnurr – 9 Pheasant Lane

seconded by Selectman Collingwood. The motion carried unanimously.

APPLICATION FOR TEMPORARY ROADSIDE EVENT SIGN

SBRSD Drama Program: The sign will be erected on October 9, 2006 for performances on October 20, 21, 22. The sign will be removed on October 23rd. The Police Chief has approved the request. Selectman Hannum moved to grant the permit for the temporary roadside event sign, seconded by Selectman Collingwood. Motion carried unanimously.

REQUEST FOR PERMISSION TO HUNT ON TOWN PROPERTY:

Selectman Hannum moved to grant permission to Todd Clay and his guest to bow hunt in the town park and bow shotgun and black powder hunt in the town forest, seconded by Selectman Collingwood. The motion carried unanimously.

SPECIAL TOWN MEETING:

Administrator Weitz discussed several issues that need town meeting action and recommended that a Special Town meeting be held on December 4, 2006. Discussion ensued regarding grant funding for the Senior Center. Administrator Weitz will contact Senator Olver's office and Rural Development for information on any grants that may be available. Pauline Schumann asked that an informational hearing be held before the

Special Town Meeting to explain the warrant article for the funding of the Senior Center. Selectman Hannum moved to set December 4, 2006 as the date for a Special Town Meeting, seconded by Selectman Collingwood. Motion carried unanimously.

CURB CUT PERMIT – 1666 BOARDMAN STREET:

The Highway Superintendent has approved the permit.

Selectman Hannum moved to approve the curb cut application for 1666 Boardman Street pending approval from the Police Department, seconded by Selectman Collingwood. Motion carried unanimously.

SELECTMEN ITEMS:

Selectman Hannum stated that the Town of Sheffield is a member of the Southern Berkshire Chamber of Commerce. She has attended some of the events and congratulates them on their programs including the Berk Shares program.

Selectman Hannum recently attended an Emergency Planning Fair and brought back emergency number magnets for distribution.

Selectman Hannum announced that Sheffield was selected to participate in the MMA's 6th grade essay contest and she will have more information at future meetings.

PUBLIC COMMENT:

Andy Cote stated that people are disposing of their trash in public dumpsters along Main Street. Discussion ensued regarding the method used to ensure that everyone has a trash hauler or transfer station sticker. The Police Department will be asked to patrol and watch for anyone dumping trash into public dumpsters. A resident discussed the transfer station being closed when the weekend visitors are leaving so it leaves them without a place to dump their trash.

Selectmen Hannum moved to adjourn the meeting, seconded by Selectman Collingwood. Motion carried unanimously.

Chairman Macy adjourned the meeting at 8:00 PM.

Respectfully submitted,

Rhonda LaBombard, Recording Secretary